APPLICATION FOR EXEMPTION FROM AUDIT LONG FORM MURPHY CREEK METROPOLITAN DISTRICT NO. 1 NAME OF GOVERNMENT For the Year Ended **ADDRESS** c/o White Bear Ankele and Ankele, PC 12/31/2019 2154 East Commons Avenue, Suite 2000 or fiscal year ended: Centennial, CO 80122 **CONTACT PERSON** Jennifer Gruber Tanaka PHONE 303-858-1800 **EMAIL** jtanaka@wbapc.com FAX 383-858-1801 **CERTIFICATION OF PREPARER** I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity. NAME: Diane Wheeler District Accountant TITLE FIRM NAME (if applicable) Simmons & Wheeler, P.C. 304 Inverness Way South, Suite 490, Englewood, CO 80112 **ADDRESS** 303-689-0833 PHONE DATE PREPARED RELATIONSHIP TO ENTITY CPA engaged to prepare financial statements for the District PREPARER (SIGNATURE REQUIRED) ne Wheeler (Feb 24, 2020)

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.1

YES	NO	
	V	If Yes, date filed:

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Asset Asse	NOTE:	Attach additional sheets as necessary.	Governme	ntal Funds	I	Proprietary/F	Fiduciary Funds	
Assets Assets (ass) & Cash & Cash Equivalents (ass) & (ass)	Line	# Description			Description			Please use this space to provide explanation of any
Cash & Cash Equivalents		Assets			Assets			items on this page
Investments	1-1	·	\$ 122 054	\$ 3497		\$	- \$	-
1-3 Receivables		•	7 7 7 7		-	\$.		<u> </u>
Due from Other Entities or Funds					-	•		-
All Other Assets [specify] Prepaid Expenses \$ 7,260 \$ Capital Assets, net (from Part 4-1) \$ C	1-4	Due from Other Entities or Funds			Due from Other Entities or Funds	\$ -		-
Capital Assets, net		All Other Assets [specify]			Other Current Assets	\$ -	- \$	-
Capital Assets, net	1-5	Prepaid Expenses	\$ 7.260	\$ -	Total Current Assets	\$ -	- \$	-
1-10	1-6				Capital Assets. net (from Part 6-4)	\$ -	- \$	-
1-9						\$ -		-
1-10	1-8		\$ -	\$ -		\$ -	- \$	-
1-11	1-9		\$ -	\$ -		\$ -	- \$	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES		 			1	\$ -		-
TOTAL ASSETS AND DEFERRED OUTFLOWS 130,022 3,497	1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 130,022	\$ 3,497	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ -	- \$	-
Liabilities	1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	- \$	-
Accounts Payable	1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 130,022	\$ 3,497	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ -	- \$	-
Accrued Payroll and Related Liabilities		Liabilities			Liabilities			
Accrued Interest Payable		•			-			-
1-17 Due to Other Entities or Funds		-			1	•		
All Other Current Liabilities \$ - \$ - \$ - \$ All Other Current Liabilities \$ - \$ - \$ - \$ 1-19		*				•	· .	<u>-</u>
TOTAL CURRENT LIABILITIES \$ 26,891 \$ -					-	Ţ		-
All Other Liabilities [specify]								-
1-21				· ·				-
1-22					1	<u> </u>		-
1-23					Other Liabilities [specify]:	т		-
1-24								-
1-25						,		-
1-26						<u> </u>		-
1-27								<u>-</u>
1-28								<u>-</u>
TOTAL DEFERRED INFLOWS OF RESOURCES			T	<u> </u>	(add lines 4.40 through 4.27) TOTAL LIABILITIES	<u> </u>		<u>-</u>
Fund Balance Net Position 1-30 Nonspendable Prepaid \$ - \$ - \$ Net Investment in Capital Assets \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td></t<>								-
1-30 Nonspendable Prepaid \$ - \$ - \$ - S<	1-23		Ψ -	Ψ -		Ψ .	- Ψ	
1-31 Nonspendable Inventory \$ - \$ - \$ 1-32 Restricted [specify] \$ - \$ - \$ 1-33 Committed [specify] \$ - \$ - \$ - \$ - \$ Other Designations/Reserves	1.30	·	\$ -1	\$ -		\$	- \$	_
1-32 Restricted [specify] \$ - \$ - \$ Emergency Reserves \$ - \$ - \$ - \$ - \$ 1-33 Committed [specify] \$ - \$ - \$ Other Designations/Reserves \$ - \$ - \$ - \$ - \$		·			The state of the supraint Production	Ψ	*	
1-33 Committed [specify] \$ - \$ - Other Designations/Reserves \$ - \$ -					Emergency Reserves	\$	- \$	-
				· ·		·		-
	1-34			\$ -	Restricted	-	+ :	-
1-35 Unassigned: \$ - \$ - Undesignated/Unrestricted \$ - \$ -		_			-	-		-
1-36 Add lines 1-30 through 1-35 Add lines 1-30 through 1-35				<u>. </u>				
This total should be the same as line 3-33 This total should be the same as line 3-33		This total should be the same as line 3-33						
TOTAL FUND BALANCE \$. \$. TOTAL NET POSITION \$. \$				\$ -			- \$	_
1-37 Add lines 1-28, 1-29 and 1-36 Add lines 1-28, 1-29 and 1-36	1-37		Ţ	-	Add lines 1-28, 1-29 and 1-36	Ť	1	
This total should be the same as line 1-13 This total should be the same as line 1-13		· · · · · · · · · · · · · · · · · · ·						
TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET		TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND			TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET			
BALANCE \$ 26,891 \$ -		BALANCE	\$ 26,891	\$ -	POSITION	\$ -	- \$	-

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governme	ntal Funds		Proprietary/F	iduciary Funds	Diagon was this apparate
Line #	Description	General Fund	Capital Proj Fund	Description	Fund*	Fund*	Please use this space to provide explanation of any
Т	ax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ -	\$ -	Property [include mills levied in Question 10-6]	\$ -	\$ -	
2-2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify]:	\$ -	\$ -	Other Tax Revenue [specify]:	\$ -	\$ -	
2-5		\$ -	\$ -		\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	_
2-7		\$ -	\$ -		\$ -	\$ -	_
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		\$ -	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	1
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	1
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 2,439	\$ -	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
2-22	All Other [specify]:	\$ -	\$ -	All Other [specify]:	\$ -	\$ -	
2-23 N	liscellaneous income	\$ 1,221	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 3,660	\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
	Other Financing Sources			Other Financing Sources			_
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -]
2-26	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	1
2-27	Other [specify]: Transfers from other Districts	\$ 115,444	\$ -	Other [specify]:	\$ -	\$ -	1
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ 115,444	\$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	GRAND TOTALS
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 119,104	\$ -	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	\$ 119,104

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

	PART 3 - FINANC	CIAL	STATE	MENTS -	OF	PERATING STATEMENT - EXPENDIT	URES/E	XPE	ENSES		
	Governmental Funds				Proprietary/Fiduciary Funds				Please use this space to		
Line #	Description	Gene	eral Fund	Capital Proj Fur	und	Description	Fund*		Fund*		vide explanation of any
	Expenditures					Expenses					ns on this page
3-1	General Government	\$	60,041		-	General Operating & Administrative	\$	-	\$	-	. •
3-2	Judicial	\$		\$	-	Salaries	\$	-	\$		
3-3	Law Enforcement	\$		\$	-	Payroll Taxes	\$	-	\$	_	
3-4	Fire	\$		\$	-	Contract Services	\$	-	\$	-	
3-5	Highways & Streets	\$	-	·	-	Employee Benefits	\$	-	\$	_	
3-6	Solid Waste	\$		\$	-	Insurance	\$	-	\$	-	
3-7	Contributions to Fire & Police Pension Assoc.	\$		\$	-	Accounting and Legal Fees	\$	-	\$	_	
3-8	Health	\$		\$	-	Repair and Maintenance	\$	-	\$		
3-9	Culture and Recreation	\$		\$	-	Supplies	\$	-	\$	-	
3-10	Transfers to other districts	\$		\$	-	Utilities	\$	-	\$	-	
3-11	Other [specify]:	\$	-	\$	-	Contributions to Fire & Police Pension Assoc.	\$	-	\$	-	
3-12		\$	-	•	-	Other [specify]	\$	-	\$	-	
3-13		\$	-	\$	-		\$	-	\$	-	
3-14	Capital Outlay	\$	-	\$	-	Capital Outlay	\$	-	\$	-	
	Debt Service					Debt Service					
3-15	Principal	\$	-	\$	-	Principal	\$	-	\$	-	
3-16	Interest	\$	-	\$	-	Interest	\$	-	\$	-	
3-17	Bond Issuance Costs	\$	-	\$	-	Bond Issuance Costs	\$	-	\$	-	
3-18	Developer Principal Repayments	\$	-	\$	-	Developer Principal Repayments	\$	-	\$	-	
3-19	Developer Interest Repayments	\$	-	\$	-	Developer Interest Repayments	\$	-	\$	-	
3-20	All Other [specify]:	\$	-	\$	-	All Other [specify]:	\$	-	\$	-	
3-21	Treasurer Fees	\$	-	\$	-		\$	-	\$	-	GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES		60,041	\$	-	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$	-	\$	- \$	60,041
3-23	Interfund Transfers (In)	\$	-	\$	-	Net Interfund Transfers (In) Out	\$	-	\$	-	
3-24	Interfund Transfers Out	\$	-	\$	-	Other [specify][enter negative for expense]	\$	-	\$	-	
3-25	Other Expenditures (Revenues):	\$	-	\$	-	Depreciation	\$	-	\$	-	
3-26		\$	-	\$	-	Other Financing Sources (Uses) (from line 2-28)	\$	-	\$	-	
3-27		\$	-	\$	-	Capital Outlay (from line 3-14)	\$	-	\$	-	
3-28		\$	-	\$	-	Debt Principal (from line 3-15, 3-18)	\$	-	\$	-	
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES		_	\$	_	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS	\$	_	\$		
3-30	Excess (Deficiency) of Revenues and Other Financing	ļ	-	<u> </u>		Net Increase (Decrease) in Net Position	Ψ			\dashv	
2 30	Sources Over (Under) Expenditures					Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less					
	Line 2-29, less line 3-22, plus line 3-29	\$	59,063	\$	_	line 3-24	\$	_	\$	-	
	•	ļ -	55,550	-			Ŧ		1	\dashv	
3-31	Fund Balance, January 1 from December 31 prior year					Net Position, January 1 from December 31 prior year					
	report	\$	44,068	\$ 3.4	,497	report	\$	_	\$	-	
3-32	Prior Period Adjustment (MUST explain)	\$,250	\$		Prior Period Adjustment (MUST explain)	\$		\$	_	
	Fund Balance, December 31	Ψ	-	φ		Net Position, December 31	φ	-	Ψ	\exists	
3-33	Sum of Line 3-30, 3-31, and 3-32					Line 3-30 plus line 3-31					
	This total should be the same as line 1-36.	\$	103,131	\$ 34	.497	This total should be the same as line 1-36.	\$	_	\$	_	
	total olledid by the valle ad line 1 ve		100,101	Ψ 0,-	, 101		Ψ		ı -	_	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

	PART 4 - I	DEBT OUTST	ANDING, ISSU	JED, AN	ID RETIRED	
	Please answer the following questions by marking the app	ropriate boxes.	Y	ES	NO	Please use this space to provide any explanations or comments:
4-1 4-2	Does the entity have outstanding debt? Is the debt repayment schedule attached? If no, MUST explain:]]	V	
4-3	Is the entity current in its debt service payments? If no, MUST explain:		ı	-		
4-4	General obligation bonds Revenue bonds Notes/Loans Leases Developer Advances Other (specify):	S	year year year year year year year year	during Out	estanding at year-end	
	Please answer the following questions by marking the appropriate boxes.			ES	ио	
4-7 If yes: 4-8	Date the debt was authorized: Does the entity intend to issue debt within the next calendar year? How much? Does the entity have debt that has been refinanced that it is still responsible for What is the amount outstanding? Does the entity have any lease agreements? What is being leased? What is the original date of the lease? Number of years of lease? Is the lease subject to annual appropriation?	\$ 280,750,000 1998, 2000, 2016 \$ - ? \$ -			y y	
		·	SH AND INVES	STMENT	ſS	
	Please provide the entity's cash deposit and investment balances. YEAR-END Total of ALL Checking and Savings accounts Certificates of deposit			- \$	TOTAL	Please use this space to provide any explanations or comments:
5-3	Investments (if investment is a mutual fund, please list underlying investments):	TOTAL	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	- - - - - - \$	-	
		TOTAL CASH AND	INVESTMENTS	\$	-	
	Please answer the following question by marking in the appropriate box			10	N/A	
5-4 5-5	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq. Are the entity's deposits in an eligible (Public Deposit Protection Act) public dep 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:			<u> </u>		

		PART 6	6 - CAPITAI	LASSETS	6	
	Please answer the following question by marking in the appropriate box		-	YES	NO	Please use this space to provide any explanations or comments:
	Does the entity have capitalized assets?				V	
6-2	Has the entity performed an annual inventory of capital assets in accordance w	ith Section 29-1-506	, C.R.S.? If no,		V	
	MUST explain:					
	Complete the following Capital Assets table for GOVERNMENTAL FUNDS:	Balance -	Additions	Deletions	Year-End Balance	
6-3	Complete the following Capital Assets table for GOVERNMENTAL FUNDS.	beginning of the year*	Additions	Deletions	Tear-End Dalance	
	Land	\$ -	•	\$ -	\$	
	Buildings		\$ -		\$	<u>-</u>
	Machinery and equipment		\$ -		\$.	-
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -	-
	Infrastructure		\$ -		\$	-
	Construction In Progress (CIP)		\$ -		\$	<u>.</u>
	Other (explain):		\$ - \$ -		\$	·
	Accumulated Depreciation (Enter a negative, or credit, balance)	-	•	<u> </u>	+ '	<u>-</u>
	TOTAL		\$ -	\$ -	\$	•
2.4	Complete the following Capital Assets table for PROPRIETARY FUNDS:	Balance - beginning of the	Additions	Deletions	Year-End Balance	
6-4	Complete the following Capital Assets table for PROPRIETART FUNDS.	year*	Additions	Deletions	Tear-End Dalance	
	Land	\$ -	\$ -	\$ -	\$	
	Buildings		\$ -		\$.	-
	Machinery and equipment		\$ -	<u> </u>	\$	_
	Furniture and fixtures	•	\$ -	T		<u>.</u>
	Infrastructure		\$ -	\$ -	_ T	•
	Construction In Progress (CIP) Other (explain):	7	\$ - \$ -		\$ - \$	<u></u>
	Accumulated Depreciation (Enter a negative, or credit, balance)		\$ -		\$	
	TOTAL	-	\$ -	<u> </u>	\$.	_
		*must agree to prior year	•	1 4	*	
		PART 7 - P	ENICIONI IN	IEODMAT	ION	
	Please answer the following question by marking in the appropriate box	I AIXI I - I	LINGICINIIN	YES	NO	
7 4						Please use this space to provide any explanations or comments:
	Does the entity have an "old hire" firemen's pension plan? Does the entity have a volunteer firemen's pension plan?				☑ ☑	
	Who administers the plan?			ш	<u>v</u>	
	•					
	Indicate the contributions from:	r		7		
	Tax (property, SO, sales, etc.):		\$ -			
	State contribution amount:		\$ -			
	Other (gifts, donations, etc.):		\$ -			
		TOTAL	\$ -			
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?		\$ -	1		

	PART 8 - É	BUDGET IN	FORMATIC	N	
	Please answer the following question by marking in the appropriate box	YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with	V			
	Section 29-1-113 C.R.S.? If no. MUST explain: Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.?	v	_		
8-2	If no, MUST explain:	M			
If yes:	Please indicate the amount budgeted for each fund for the year reported				
	Fund Name Budgeted Expend				
	General Fund \$ Capital Projects Fund \$	161,903 6.003,497			
	S S	- 0,003,497			
	\$	-			
	PART 9 - TAX PAY	ŒR'S BILL (
	Please answer the following question by marking in the appropriate box	20/5/20	YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 2 government from the 3 percent emergency reserve requirement. All governments should determine	\ /=	☑		
		-			
	PART 10 - C	GENERAL II	NFORMATI	ON	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
	Is this application for a newly formed governmental entity?		. 🗆	V	
If yes:	Date of formation:				
	Has the entity changed its name in the past or current year?			V	
If Yes:	NEW name				
	PRIOR name				
	Is the entity a metropolitan district?		✓		
10-4	Please indicate what services the entity provides:		1		
	Does the entity have an agreement with another government to provide services?			✓	
ii yes.	List the name of the other governmental entity and the services provided:		1		
40.0	Does the entity have a certified mill levy?				
	Please provide the number of mills levied for the year reported (do not enter \$ amounts):			✓	
ii yes:	Bond Redemption mills 0.00	00	1		
	General/Other mills 0.00	00			
	Total mills 0.00				
	Please use this space to provide any ad	ditional explanat	ions or comment	ts not previously i	ncluded:

OSA USE ONLY								
Entity Wide:		General Fund			Governmental Funds			Notes
Unrestricted Cash & Investments	\$	 Unrestricted Fund Balan 	\$	-	Total Tax Revenue	\$	-	
Current Liabilities	\$	26,891 Total Fund Balance	\$	-	Revenue Paying Debt Service	\$	-	
Deferred Inflow	\$	- PY Fund Balance	\$	44,068	Total Revenue	\$	119,104	
		Total Revenue	\$	119,104	Total Debt Service Principal	\$	-	
		Total Expenditures	\$	60,041	Total Debt Service Interest	\$	-	
Governmental		Interfund In	\$	-				
Total Cash & Investments	\$	125,551 Interfund Out	\$	-	Enterprise Funds			
Transfers In	\$	- Proprietary			Net Position	\$	-	
Transfers Out	\$	- Current Assets	\$	-	PY Net Position	\$	-	
Property Tax	\$	- Deferred Outflow	\$	-	Government-Wide			
Debt Service Principal	\$	- Current Liabilities	\$	-	Total Outstanding Debt	\$	-	
Total Expenditures	\$	60,041 Deferred Inflow	\$	-	Authorized but Unissued	\$	280,750,000	
Total Developer Advances	\$	- Cash & Investments	\$	-	Year Authorized		1998, 2000, 2016	
Total Developer Repayments	\$	- Principal Expense	\$	-				

PART 12 - GOVERNING B	ODY APPE	ROVAL
Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	V	

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- . Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of <u>ALL</u> members of the governing body below.	A MAJORITY of the members of the governing body must complete and sign in the column below.
1	Full Name TANYA ALPERT	I, TANYA ALPERT, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed
2	Full Name RODNEY ALPERT	I, RODNEY ALPERT, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed **Ended September** Date: Feb 24, 2020 My term Expires:MAY 2020
3	Full Name MICHAEL ALPERT	I, MICHAEL ALPERT, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Michael alpert
4	Full Name BRIAN ALPERT	I, BRIAN ALPERT, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Feb 24, 2020 May 2020 May 2020 May 2020
5	Full Name VACANT	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
6	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
7	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires: